

## **AGENDA**

### **EXETER TOWN COUNCIL REGULAR MEETING**

**OCTOBER 1, 2012  
7:00 P.M.**

**MEETING LOCATION:   Town Council Chambers  
Exeter Town Hall  
675 Ten Rod Road  
Exeter, Rhode Island**

**No. 1: PLEDGE OF ALLEGIANCE: Town Council Member Raymond A. Morrissey, Jr.**

**No. 2: CALL TO ORDER/ROLL CALL**

**No. 3: PUBLIC COMMENT: Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).**

**No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS:**

**A. EXETER GRANGE 125<sup>TH</sup> BIRTHDAY CELEBRATION, MONDAY,  
OCTOBER 29, 2012, 7:30 P.M., EXETER GRANGE HALL,  
102 VICTORY HIGHWAY**

**No. 5: APPROVAL OF AGENDA ORDER**

**No. 6: CONSENT AGENDA: Consent Agenda Items are accepted in one motion, unless removed at the request of a Town Council Member.**

**A. REYNOLDS CHARITABLE TRUST: Approval of Vouchers and Signing of Documents**

**B. REPORTS:**

- 1. TREASURER'S REPORT/DEPUTY TREASURER'S REPORT:**  
Maria Lawler/Joseph Gillis
- 2. TOWN CLERK'S REPORT:** Lynn M. Hawkins
- 3. TAX COLLECTOR'S REPORT:** Kimberly A. Robitaille
- 4. TAX ASSESSOR'S REPORT:** Penny B. Robertson
- 5. DEPARTMENT OF PUBLIC WORKS REPORT:**  
Director of Public Works, Stephen P. Mattscheck
- 6. IT REPORT:** Director of NK/Exeter IT, Michael Forlingieri
- 7. TOWN PLANNER'S REPORT:** David W. Schweid, AICP
- 8. DEPARTMENT OF PUBLIC WELFARE:** Director of  
Public Welfare, Sylvia J. Curry
- 9. EMERGENCY MANAGEMENT REPORT:** Director of  
Emergency Management, E. Stefan Coutoulakis
- 10. ANIMAL CONTROL REPORT:** Stephen P. Mattscheck, Director
- 11. PROBATE REPORT:** Probate Clerk, Lynn M. Hawkins

**C. COMMUNICATIONS: See Appendix A attached hereto and incorporated herein.**

**D. SCHEDULE OF OCTOBER MEETINGS AND EVENTS**

**E. APPROVAL OF MINUTES**

- 1. REGULAR COUNCIL MEETING, SEPTEMBER 4, 2012**
- 2. REGULAR COUNCIL MEETING, EXECUTIVE SESSION,  
SEPTEMBER 4, 2012**

**No. 7: VACANCIES AND APPOINTMENTS:**

**A. VACANCIES:**

- 1. Personnel Board Members:**  
Five members needed to replace prior board.
- 2. Conservation Commission (Inactive)**
- 3. Economic Development Commission (Inactive)**
- 4. Municipal Finance Committee Member**
- 5. Vision for Exeter Project Members**
- 6. Other:**
  - a. Zoning Board of Review Member (unexpired term ending July, 2016) – Resignation of Larry Cornell**
  - b. Animal Control Officer – Resignation of Erica Tarbox**

**B. APPOINTMENTS**

**C. EXPIRING TERMS**

**No. 8: PUBLIC HEARINGS:**

- A. SECOND-HAND DEALER'S LICENSE APPLICATION: MARSHA LEVEILLE, OWNER/APPLICANT; THE CLOTHESLINE; 175 NOOSENECK HILL ROAD, EXETER, RI 02822; PLAT 20/ BLOCK 3/LOT 24.**

**No. 9: NEW BUSINESS:**

- A. PERSONNEL ISSUES/LABOR NEGOTIATIONS**
- B. AWARDING OF REQUEST FOR PROPOSAL: EXETER GIS PARCEL MAPPING & WEB-BASED GIS APPLICATION**
- C. MUNICIPAL SOLID WASTE TONNAGE CAP: D. LEWIS & SON**
- D. INTRODUCTION, CONSIDERATION, AND ADOPTION OF RESOLUTION ESTABLISHING PROCEDURES FOR ACCESS TO PUBLIC RECORDS**
- E. HOLIDAY TREE LIGHTING CEREMONY**
- F. INTRODUCTION AND CONSIDERATION OF GROWTH MANAGEMENT ORDINANCE**
- G. DEPARTMENT OF PUBLIC WORKS: REQUEST TO PROCEED TO BID: ROAD GRADER**
- H. DEPARTMENT OF PUBLIC WORKS: LANDFILL CLOSURE: REQUEST TO PROCEED TO BID: TRACKED SKID LOADER WITH MOWER**

**No. 10: UNFINISHED BUSINESS:**

- A. HISTORIC PRESERVATION/HISTORIC CEMETERIES**
- B. A VISION FOR EXETER: BORDERLANDS VILLAGE INNOVATION PROJECT**
- C. DEERBROOK RECLAMATION**
- D. TRANSFER STATION LEASE**

- E. INDUSTRIAL DRIVE UPDATE**
- F. ADOPTION OF EMERGENCY OPERATION PLAN**
- G. GROWTH MANAGEMENT ORDINANCE**
- H. RENEWAL APPLICATION: VICTUALING LICENSE: LEO ANTONINO, APPLICANT, OCEAN STATE AUTO AUCTION CORP., 10 INDUSTRIAL DRIVE, EXETER, RHODE ISLAND; PLAT 33, BLOCK 1, LOT 4.**
- I. DEPARTMENT OF PUBLIC WORKS: LANDFILL UPDATE**
- J. REVIEW OF OUTDOOR ENTERTAINMENT APPLICATION AND LICENSE FEES: EXETER CODE OF ORDINANCES, SECTIONS 6-112(6) AND 6-116**
- K. CHARTER AMENDMENTS**
- L. ORDINANCE AMENDING THE EXETER ZONING ORDINANCE, SECTIONS 1.2, 1.3a, 2.1, 2.4, 2.4.2, 10.1,10.2, AND 10.3 RELATING TO THE ESTABLISHMENT OF A PLANNED VILLAGE OVERLAY DISTRICT**
- M. ORDINANCE AMENDING THE EXETER COMPREHENSIVE PLAN, SECTIONS 5.1, 5.2, 5.3, 5.5, AND 5.7**

**No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:**

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE  
LIAISON'S REPORT: Town Council Member, Daniel W. Patterson**
- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT:  
Town Council Member, Calvin A. Ellis**
- C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT:  
Town Council Vice President, William P. Monahan**
- D. TRANSFER STATION LIAISON'S REPORT:  
Town Council Vice President, William P. Monahan**
- E. ANIMAL CONTROL LIAISON'S REPORT:  
Town Council Member, Raymond A. Morrissey, Jr.**
- F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:  
Town Council Member, Calvin A. Ellis**

- G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S REPORT: Town Council President, Arlene B. Hicks**
- H. EXETER PUBLIC LIBRARY LIAISON'S REPORT: Town Council President, Arlene B. Hicks**
- I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT: Town Council President, Arlene B. Hicks**
- J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL REPRESENTATIVE'S REPORT: Town Council Member, Calvin A. Ellis**
- K. TOWN COUNCIL ASSISTANT'S REPORT: Town Council Assistant, Kenneth G. Findlay**
- L. SOLICITOR'S REPORT: James P. Marusak, Esquire, Gidley Sarli & Marusak**

**No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:**

- A. BILL SHEET**
- B. TAX ASSESSOR'S ABATEMENTS**
- C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS**

**No. 13: OTHER ADMINISTRATIVE ISSUES**

**No. 14: COMMUNICATIONS**

**No. 15: EXECUTIVE SESSION:**

- A. CURRENT LITIGATION**
- B. LADD CENTER/JOB CORPS**
- C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION**
- D. PERSONNEL ISSUES/LABOR RELATIONS**
- E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION**
- F. SCHATNER FARMS/BALD HILL NURSERY PURCHASE & SALE AGREEMENT**

## **G. TRANSFER STATION LEASE**

### **No. 16: ADJOURNMENT**

**POSTED SEPTEMBER 27, 2012, AT EXETER TOWN HALL, EXETER PUBLIC LIBRARY, EXETER POST OFFICE, SLOCUM POST OFFICE, AND SECRETARY OF STATE'S WEBSITE**

**The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or any other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or [clerk@town.exeter.ri.us](mailto:clerk@town.exeter.ri.us). The Exeter Town Hall is handicapped accessible.**

## **APPENDIX A**

### **C. COMMUNICATIONS:**

- 1. 09/05/2012 Notice from E.A. Engineering , Science, and Technology, Inc., regarding their relocation to a new facility in the same town, Hunt Valley, Maryland**
- 2. 09/05/2012 Letter and Annual Report from Paul A. Ward, Jr., Esq., Chairperson, Reynolds Charitable Trust Committee**
- 3. 09/05/2012 Invitation from William Pennoyer to 9/11 Wreath Laying Ceremony at the Rhode Island Veterans' Memorial Cemetery**
- 4. 09/05/2012 Revenue Sharing Details from SBA Communications Corp.**
- 5. 09/05/2012 Quarterly Publication from The Trust**
- 6. 09/06/2012 Receipt of the Rhode Island League of Cities & Towns survey on Municipal Health Insurance Cost Sharing**
- 7. 09/06/2012 Letter from the City of Pawtucket to Governor Chaffee Regarding State aid to cities and towns**
- 8. 09/06/2012 Letter and Notice from Town of South Kingstown regarding Public Hearing on Amendment to their Zoning Ordinance**
- 9. 09/12/2012 Letter from Cathy B. Lalli requesting a tax rebate**
- 10. 09/12/2012 Notice of Bond Campaign Kick-Off, September 19, 2012, regarding Ballot Question 7, Affordable Housing**
- 11. 09/12/2012 Letter and Wetland BMP Manual from Rhode Island Department of Environmental Management**
- 12. 09/13/2012 University of Rhode Island notice regarding Private Well Water Protection Workshop, October 16, 2012, 7:00 – 9:00 p.m., Western Coventry Elementary School, Coventry, Rhode Island**

- 13. 09/13/2012 Results of responses on health insurance cost sharing data as received from the Rhode Island League of Cities and Towns**
- 14. 09/18/2012 Invitation to the Rhode Island League of Cities & Towns Forty-Forth Annual Dinner, September 27, 2012, 5:30 p.m., Crowne Plaza, Warwick, Rhode Island**
- 15. 09/18/2012 Rhode Island Department of Environmental Management announces the availability of a recreational trail grant with attached grant request form**
- 16. 09/18/2012 Letter of resignation of Larry S. Cornell from the Exeter Zoning Board**
- 17. 09/19/2012 Notice of Site Walk, North Kingstown Planning Commission, September 24, 2012, regarding application of M.L. Hawk Realty et als, The Preserve at Rolling Greens, a proposed mixed use compact village development**
- 18. 09/19/2012 Paul Ward, Jr. Reynolds Trust Chairperson with Request voucher approval and bill from ALSD & Co.**
- 19. 09/20/2012 Request for a Drainage Easement at 64 Reuben Brown Lane, from Fred C. White**
- 20. 09/21/2012 Letter of appreciation from Bernadine Couture for the assistance she received from the staff in the Exeter Town Clerk's Office, Lynn Hawkins, Ruth Stone, and Patricia Whitford**
- 21. 09/26/2012 Voucher Requests from Paul A. Ward, Jr., Esq., Reynolds Trust Chairperson**
- 22. 09/26/2012 Notice of rescheduled Site Walk, North Kingstown Planning Commission, September 24, 2012, regarding application of M.L. Hawk Realty et als, The Preserve at Rolling Greens, a proposed mixed use compact village development**
- 23. 09/26/2012 Letter and report from ISO regarding their analysis of building code adoption & enforcement program improvements**



- 24. 09/26/2012 Rhode Island Department of Revenue, Division of Municipal Finance, 2012 Municipal Salary Survey**
- 25. 09/26/2012 Letter from Rita J. Cesario regarding someone in the area attempting to open a business using her brother, Ernest Cesario, Jr., as the applicant**
- 26. 09/27/2012 Letter from Governor Lincoln Chafee -- the Town will be receiving a grant in the amount of \$31,500.00 from the Rhode Island Community Development Block Grant (CDBG) Program**
- 27. 09/27/2012 Letter of Resignation as Animal Control Officer from Erica Tarbox**